

Obtaining a Controlled Substance License and Registration

Practitioners (MD, DVM) Applying for a [DEA Registration](#)

- If you are a medical practitioner, it is possible to use the same license for medical and research purposes for Schedule II-V controlled substances and with special approval, Schedule I. However, the location listed on the license and registration must be the same location where both activities take place. If this is not the case, you will need to obtain a separate research license and registration.
- To apply for DEA registration, Practitioners will complete [DEA form 224](#).
- Employees of the University qualify for a fee exemption. The exemption requires an agency officer's signature to certify the exempt status. The Vice President for Research and Economic Development is the certifying official for UND.

Non-Practitioners Applying for a [DEA Registration](#)

- Researchers who are not practitioners will need to submit an authorization request to the North Dakota State Board of Pharmacy prior to applying for DEA registration. Instructions for requesting authorization from the ND State Board of Pharmacy can be found on the UND Office of Safety website in the document titled "[ND Board of Pharmacy Requirements](#)". Letters must be sent on letterhead stationary with all required information. Letters can be emailed to Executive Director, Mark J. Hardy, at mhardy@ndboard.pharmacy.
- Upon receipt of a letter of authorization from the ND State Board of Pharmacy, you will complete [DEA form 225](#).
- Employees of the University qualify for a fee exemption. The exemption requires an agency officer's signature to certify the exempt status. The Vice President for Research and Economic Development is the certifying official for UND.

For routine registration assistance about new applications, renewal applications, order forms, or changes to an application or DEA registration: contact a Registration Program Specialist during normal business hours.

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(800) 251-1472
(612) 344-4136
MN-ND.diversion.registration@USDOJ.gov